

## Instructions for Completing the I-800 and I-864W

Please complete the I-800 and I-864W either on your computer or with legible print. All items must be completed. If the item does not apply please enter N/A or None. Please see the sample provided for additional guidance.

### **Attachments:**

You will need to include with your applications:

1. A photocopy of your I-800a approval (I-797)
2. A photocopy of your child's translated (English) referral documents,
3. A photocopy of the original Chinese documents
4. A photocopy of all photos of your child
5. A photo copy of the signed LSC (make sure you mark the appropriate box to accept the referral, date the form, and have both parents sign)
6. An original signed Hague Education letter from Great Wall
7. An original signed Penalty of Perjury letter from Great Wall

### **I-800 Instructions for Completion:**

#### Part 1:

1. Mother's Information.
  - a. Other Names: Include Maiden Name, if applicable.
  - b. USCIS Account #: USCIS no longer issues account numbers. Most families will not have an account number and can leave this blank.
2. Consult I-800a application or approval
3. Consult I-800a application or approval
4. Father's Information:
  - a. USCIS Account #: USCIS no longer issues account numbers. Most families will not have an account number and can leave this blank.

#### Part 2:

1. Consult your I-800a approval for this information.
2. Select 2 (a)
3. Guangzhou, PR China
4. Select "No" if adopting one child. Select "Yes" if adopting two children simultaneously.
5. Answer this item if adopting two children simultaneously. Mark "No" unless the children are verified biological siblings according to their referral paperwork.

#### Part 3:

1. Child's *Family Name* will be the last name (listed first in referral documents). Under *Given Name* please list the child's first and middle name separated by a space. Leave the box for *Middle Name* blank.
2. This will be blank.
3. This will be blank.
4. Add the Child's DOB, gender, and the City and Province in China where they are located as their *Place of Birth*.

5. People's Republic of China.
6. Name of the Social Welfare Institute.
7. Select the first box.
8. Indicate your physical address with the child will live.
9. Select "Yes" for (a) and (b).
10. Skip.
11. Skip.
12. Select "Yes" for (a), (b) and (c).
13. Select (a).
14. Select "No."
15. Select "No."
16. Select "No."
17. Leave blank.
18. Select "No."
19. Leave blank.
20. Select (a).
21. Leave blank.
22. Enter information for Great Wall China Adoption
  - a. Select "Yes" to (a).
23. Select "Yes".
24. Select "No".
25. Provide the name and address of the orphanage caring for your child. You can look up orphanage addresses here:  
[http://www.blessedkids.com/index\\_files/addresses.htm](http://www.blessedkids.com/index_files/addresses.htm)  
 If you do not see your child's address listed, please let us know. You will not have a phone number.
26. "Not Applicable."
27. Select "No" for (a) and "Yes" for (b).

Part 4:

1. List all expenses paid to Great Wall, Government Agencies, Home Study Agency, etc. You will most likely need to use an additional page to list all payments. Great Wall can provide you will a current list of fees paid to our agency.
2. List anticipated expenses with an approximate date. You can follow the sample for fees and amounts.

Part 5:

1. Mother will sign and date.
2. Father will sign and date.

Part 6: Leave blank.

Supplement 1: Please complete this section with Great Wall's contact information. Make sure both parents sign. You will most likely not have a USCIS account #, but consult your I-800a approval.

**I-864W Instructions for Completion:**

Part 1:

1. List your child's last name. In the field for *First Name*, please put both the first and middle name, separated by a space. Leave the field for *Middle Name* blank.
2. Provide the name and address of the orphanage caring for your child. You can look up orphanage addresses here:  
[http://www.blessedkids.com/index\\_files/addresses.htm](http://www.blessedkids.com/index_files/addresses.htm)  
If you do not see your child's address listed, please let us know.
3. Enter your child's information according to referral documents.
4. Enter your child's information according to referral documents.
5. "Unknown".
6. N/A
7. N/A

Part 2: Select the second option, as your child is under 18 and will automatically become a citizen upon entering the United States.

Part 3: Enter your name, date, and signature.